



CMM VENUE PREPARATION CHECKLIST

Local Organising Committee



CHECKLIST & NOTES

This checklist is to be completed by the **Local Organising Committee (LOC)** in preparation for venue visits with the International Federations (IFs).

It covers essential venue information, including specifications, capacity, required modifications and measured plans. Additional information, such as travel distances, will be provided by the LOC at a later stage.

The completed checklist must be provided to the IF in writing and electronically before or during the venue visit.



Host City / LOC Lead

Proposed Venue

LOC Minute-Taker

Version / circulation date



DEADLINE: VENUE SELECTION MUST BE FINALISED BY 31 MARCH 2027, INCLUDING THE IDENTIFICATION OF AN ALTERNATIVE VENUE IF A PROPOSED VENUE IS DEEMED UNSUITABLE.

LOC – Venue Preparation Checklist

A. LOC INFORMATION CHECKLIST

The LOC should assemble the following sport-specific information in advance and bring the supporting plans, maps and evidence to the on-site discussion.

A.1. Venue identity, modifications, restrictions and capacity

Please mark the checkbox to confirm that the requested information or supporting documentation has been provided.

1

☐ Sports assigned to the venue in planned competition order

Notes

Action Items

2

Venue status:

☐ 1. Existing with minor adaptation

☐ 2. Existing with major renovation/adaptation

☐ 3. Temporary venue

☐ 4. Venue planned irrespective of the Games

Notes

Action Items

3

Permanent and/or temporary modifications required:

☐ 1. Major, planned

☐ 2. Major, unplanned

☐ 3. Not planned

Notes

Action Items

LOC – Venue Preparation Checklist

4

Possible restrictions during TWG 2029 on:

☐

1. Noise

☐

2. Lighting

☐

3. Scheduling

Notes

Action Items

5

Current dominant use:

☐

1. National Events

☐

2. International Events

Notes

Action Items

6

Current spectator capacity:

☐

1. Current total

☐

2. Seating

☐

3. Standing

Action Items

7

Planned spectator capacity:

☐

1. Planned total

☐

2. Seating

☐

3. Standing

Action Items

LOC – Venue Preparation Checklist

A.2. Measured venue plans and sport-related zones

Please mark the checkbox to confirm that the requested information or supporting documentation has been provided.

1	☐	1. 2D venue plans for each relevant level	Notes <table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																						Action Items <table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																																																																																																																																																			
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		i.e. first aid, doping control, call rooms, meeting rooms, offices, storage, fencing and other required operational areas																																																																																																																																																																																																										

LOC – Venue Preparation Checklist

5

☐

Public zones

i.e. spectator blocks, accessible restrooms, concession points and access areas

Notes

Action Items

Organisation
recognised by the



International
Olympic
Committee



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